MLTF Grain Ownership Transfer Form

Donor Name: _______________________________ Donor Address: _______________________________
Donor Phone: _______________________________ City/State/Zip: _______________________________

Grain held at: Name of Elevator: _____________________________________________________________
City: ___________________________________________ Contact Person: _____________________________
Elevator E-Mail: ______________________________ Elevator Phone #: ______________________________
Elevator FAX #: ______________________________

I authorize transfer of ____________ bushels of
__________________ (type of grain) to MLTF on
____/____/___ (date). (This grain is not under contract.)

____________________________ Donor Signature (required)

________________ Date

On behalf of the elevator listed above, I have
processed this grain transfer and confirm that the
grain was not under contract. The grain has been
transferred to MLTF’s acct # ___________________.

____________________________ Signature (required)

________________ Date

Please instruct the elevator to fax or email this form to Diane Donnelly at 712-233-7598 (fax) or dianed@scdiocese.org.
The grain check should be mailed to:

MLTF – Attention: Diane Donnelly • PO Box 3379 • 1821 Jackson Street • Sioux City, IA 51102

*MLTF gift policy requires that grain donations have an approximate minimum value of $1,000. Grain donations can be accepted until December
15th (if credits are still available) or before MLTF is within $100,000 of the total tax credit allotment.

* The donor should complete the MLTF donor form and indicate the number of bushels donated (but not the value) on the form. Please send the
donor form to the attention of Diane Donnelly at the MLTF office via the contact info listed above.

Key Points for a Valid Grain Donation:

• As always, please consult your tax preparer for professional advice for your individual tax situation. The tax law for grain donations is very
complex and there are specific criteria that must be met.

• A representative from MLTF will open an account with the elevator in anticipation of the grain donation. Please contact us in advance so that an
account can be established prior to delivery.

• The farmer must deliver grain to the elevator or currently hold grain in their name to provide proof of production. (Please note that contracted
grain sales will not be accepted as a grain donation.)

• The farmer must transfer ownership title of the commodity to MLTF.

• The MLTF staff must make the final decision to sell the grain.

If questions, please contact the MLTF staff:
Diane Donnelly 712-233-7594 or dianed@scdiocese.org
Royce Ranniger 712-233-7592 or roycer@scdiocese.org

For Internal Use:

Person Contacted: ___________________________ # of Bushels and Grain Type: ___________________________
Sales Price: ___________________________ Date Donated: ___________________________

Sale Authorized by: ___________________________ on ___/___/______ (date).

Grain Price for Acknowledgement: ___________________________